



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC

MEMORANDUM FOR ALL AIR FORCE RESERVE AGRS

18 Jun 2004

FROM: HQ USAF/RE

SUBJECT: AGR SECURITY CLEARANCE REQUIREMENTS

As an Air Force Reserve AGR member you have an obligation to maintain a current security clearance. After careful review of the AGR security clearance data, it was alarming to find that almost one-third of the force has an outdated security clearance. Every AGR needs to contact their security manager to determine the status of their clearance. If it is older than 10 years or approaching expiration, the individual is required to begin the revalidation process immediately. Consideration for future assignments, force development opportunities, and continuation in the program will be contingent on having an updated clearance. At a minimum you must have or be eligible for a Secret clearance, however, future positions might well require a higher clearance. If you don't possess the minimum clearance you will seriously limit your ability to meet the needs of positions in the AGR program and directly lessen your ability for career status and future assignments.

The guidelines for a valid, current clearance are as follows:

- TOP SECRET (TS):
 - Valid for 5 years
 - If an individual had a TS clearance in the past, but is currently serving in a billet coded SECRET, then the TS remains valid for 5 years. After that time, the individuals clearance is downgraded to a SECRET clearance for 5 more years
 - Position coding will be based on the requirements for mission support versus any individual desire to hold a TOP SECRET clearance
- SECRET:
 - Valid for 10 years

It is incumbent upon you to ensure that you maintain a valid secret security clearance. Electronic Personnel Security Questionnaire (EPSQ) software can be downloaded on the Defense Security Service (DSS) web site at <http://www.dss.mil.epsq/>. Contact your Security Manager if you have any questions. Thanks in advance for your prompt attention to this critical matter.


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Deputy to the Chief of Air Force Reserve

cc:
HQ AFRC/CV
HQ ARPC/CC
RESERVE ADVISORS
NAF/CCs